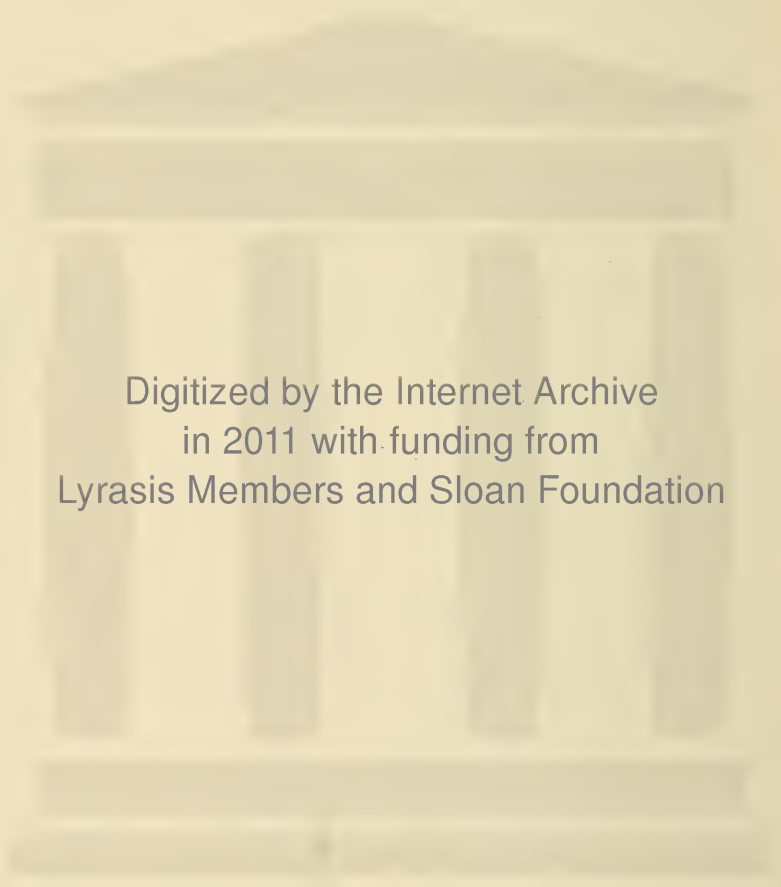


Anderson College



1911 - 1961

50th Anniversary Year



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BULLETIN OF
ANDERSON COLLEGE

VOL. 30

NO. 1

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April 19, 1916.

ANDERSON
COLLEGE

OUR GOLDEN ANNIVERSARY

February 14, 1961, will mark the 50th anniversary of the signing of the charter by the South Carolina legislature which made Anderson College a reality.

Founders' Day, 1961, will thus be the Golden Anniversary for the college.

There is something very wonderful about having been in existence for a half century. Educational institutions become seasoned and improved with age. It is our hope for Anderson College, that, during the next fifty years, it will make ever-increasing progress in the ideal which has been its guiding purpose through the years: to have well-trained Christian teachers giving thorough instruction to Christian students in an atmosphere of reverence.

Special events are planned for this significant time in the history of the college. On Founders' Day, 1961, two new buildings will be dedicated, a new infirmary, and a new student center-gymnasium.

Founders' Day activities will be extended over two days for the Golden Anniversary year. All alumni and friends are invited to visit the campus during the year, and especially on Founders' Day, February 14.

FIRST BOARD OF TRUSTEES

1910-1911

H. H. WATKINS, *Chairman*

L. J. BRISTOW	M. M. MATTISON
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OF ANDERSON COLLEGE

DR. J. A. CHAMBLISS	1912-1913
DR. JOHN F. VINES	1913-1914
DR. JAMES P. KINARD	1914-1916
DR. JOHN E. WHITE	1916-1927
DR. ANNIE D. DENMARK	1928-1953
DR. ELMER F. HAIGHT	1953-1957
DR. JOHN E. ROUSE	1957-

BULLETIN OF
Anderson College
A JUNIOR COLLEGE

BIENNIAL CATALOGUE ISSUE

1961-1962

1962-1963

Accredited

Anderson College is accredited by the Southern Association of Colleges and Secondary Schools.

The college is a member of the American Association of Junior Colleges and the Southern Association of Colleges for Women. Credits earned at Anderson College are accepted by four-year colleges and universities.

COLLEGE PURPOSE

CHRISTIAN EDUCATION. In this age of rival philosophies and competing religions, Christian education is necessary. The charter of Anderson College secured in 1911 stated that the institution would be a Christian school. Anderson College believes Christian education comes to pass as well trained Christian teachers instruct Christian students in an atmosphere of reverence for Christian truths.

THOROUGH TRAINING. Academic standards maintained by the best colleges are set as the goals for Anderson College. These goals are reached only as capable teachers are well trained and obsessed by, and dedicated to, the high calling of teaching. Cheap academic work is not acceptable at Anderson College. Southern Association approval is highly valued.

A SMALL COLLEGE. Anderson College for fifty years has been known as a small Christian college. At present, Anderson College is following the trend of increasing enrollment. The small Christian college idea, however, is still basic in planning for the future of Anderson College.

PERSONAL ATTENTION. The fact that Anderson College is a small college makes it more practical to give personal attention to the students. Every teacher is asked to serve as a counselor. A well rounded life possesses not only a well trained mind but a controlled and adjusted personality.

STUDENT PARTICIPATION. Students learn by doing. Anderson College offers many opportunities for individual participation. Students are urged to take part in various activities such as Music, the Glee Club, Dramatics, College publications, honor societies, Baptist Student Union, other religious organizations, and class groups.

PHYSICAL EDUCATION AND ATHLETICS. A program of physical education and athletics is planned for all the students. The College offers opportunities for basketball, baseball, table tennis, volleyball, and other games. Archery and tennis are offered and encouraged.

MODERATE COST. Charges at Anderson College are very reasonable. Details concerning expenses are given on page 27.

COMMUNITY COLLEGE. More than 50% of the students at Anderson College attend as day students. The citizens of the thriving City of Anderson find educational opportunities offered at Anderson College most helpful. Night classes are held as a community service.

ACADEMIC CALENDAR 1961-1962

1961

Registration and Orientation	September 6-13
Mid-Semester Examinations	November 6-10
Thanksgiving Holidays Begin	November 29—12:30 p.m.
Classes Resume	December 4—8:00 a.m.
Christmas First Night	December 4
Christmas Holidays Begin	December 20—12:30 p.m.

1962

Classes Resume	January 1—8:00 a.m.
First Semester Final Examination	January 15-19
Registration—Second Semester	January 22-23
Classes Begin	January 24
Founders Day	February 14
Mid-Semester Examinations	March 19-23
Spring Holidays	April 19—12:30 p.m.
Classes Resume	April 24—8:00 a.m.
May Day	May 5
Second Semester Final Examinations	May 17-23
Baccalaureate Sermon	May 27
Graduation	May 27

ACADEMIC CALENDAR 1962-1963

1962

Registration and Orientation	September 5-12
Mid-Semester Examinations	November 5-9
Thanksgiving Holiday Begins	November 28—12:20 p.m.
Classes Resume	December 3—8:00 a.m.
Christmas First Night	December 3
Christmas Holidays Begin	December 19—12:30 p.m.

1963

Classes Resume	January 2—8:00 a.m.
First Semester Final Examinations	January 14-18
Registration Second Semester	January 21-22
Classes Begin	January 23
Founders Day	February 14
Mid-Semester Examinations	March 18-22
Spring Holidays Begin	April 11—12:30 p.m.
Classes Resume	April 16—8:00 a.m.
May Day	May 4
Second Semester Final Examinations	May 16-22
Baccalaureate Sermon	May 26
Graduation	May 26

BOARD OF TRUSTEES

MAX MCGEE RICE, *President*

MARK HAWTHORNE, *Secretary*

Terms Expire 1960

MRS. JAMES HOWARD	Columbia
MISS HORTENSE WOODSON	Edgefield
REV. DON GAMBRELL	West Columbia

Terms Expire 1961

REV. B. C. TSCHUDY	Fort Mill
REV. J. K. LAWTON	Florence
HARPER WELBORN	Anderson

Terms Expire 1962

MRS. MILDRED C. KIRBY	Union
MARK HAWTHORNE	Anderson
MAX MCGEE RICE	Belton

Terms Expire 1963

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REV. J. HENRY SIMPSON, JR.	Buffalo
REV. FURMAN TOUCHBERRY	Trenton

Terms Expire 1964

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HORACE ADAMS	Charleston
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DR. A. L. SMETHERS	Honorary Trustee
J. E. ROUSE	<i>Ex Officio</i>

OFFICERS OF ADMINISTRATION

ANNIE DOVE DENMARK, B.A., Litt. D.	<i>President Emeritus</i>
JOHN EDWARD ROUSE, B.S., B.D., D.D.	<i>President, Treasurer</i>
LAWRENCE B. LUTZ, B.A., B.D.	<i>Academic Dean, Registrar</i>
WILLIAM E. TISDALE, B.S., M.Th.	<i>Administrative Assistant</i>
BETH PENDELTON CLARK, B.A., B.D.	<i>Dean of Women</i>
BURTON HUMPHREYS, B.A., M.A.	<i>Dean of Men</i>
EUNA KAY	<i>Business Manager</i>

FACULTY

JOHN EDWARD ROUSE	<i>President and Treasurer</i> B.S., Furman University, 1934; B.D., Andover Newton Theological School, 1939; D.D., Furman University, 1959; Graduate Study, Boston University, 1940.
LAWRENCE B. LUTZ	<i>Academic Dean and Registrar</i> B.A., Marshall College, 1949; B.D., Crozer Theological Seminary, 1953; Graduate Study, Southeastern Baptist Theological Seminary, 1956-57
WEBB VON HASSELN	<i>Modern Language, Violin</i> B.S., Clemson College, 1929; Graduate Study, University of Wisconsin, 1929-30; Berlitz School of Languages, 1920
MARY MAJOR BURRISS	<i>Secretarial Science</i> B.S., Winthrop College, 1936; M.Ed., Woman's College of University of North Carolina, 1952; Graduate Study, University of South Carolina, 1941; Teachers College, Columbia University, 1945
HENRY VON HASSELN	<i>History, Government, Sociology</i> B.A., Furman University, 1942; M.A., University of Virginia, 1946; Graduate Study, Columbia University, 1956; University of Edinburgh, 1958
LULU G. MCCLURE	<i>English</i> B.A., Miami University, 1931; M.A., University of Chicago, 1936; Graduate Study, Miami University, 1940 and 1941
E. C. SIMPSON	<i>English, Math</i> B.A., Furman University, 1912; M.A., University of Virginia, 1932; Graduate Study, University of Virginia, 1912; Furman University, 1937; University of Georgia, 1943; University of South Carolina, 1944; Appalachian State Teachers College, 1945
ANTOINETTE JONES	<i>Journalism</i> B.A., Winthrop College, 1945; Graduate Study, Mount Holyoke College, 1946; Middlebury College, 1957

FACULTY

- BLANCHE K. HOLCOMBE *Art*
B.A., Furman University, 1958; Studied Art at Clemson College, 1938-39, 1955; University of South Carolina, 1952; Summer Gallery Studies in Washington and Cincinnati
- DORA HANCOCK *Secretarial Science*
B.R.E., Southwestern Baptist Theological Seminary, 1954; Further Study, Anderson College, 1955; Erskine College, 1957
- FRANCES FLYNN MIMS *Psychology, Sociology*
B.A., Converse College, 1942; M.A., Wofford College, 1947; Graduate Study, University of South Carolina, 1944
- EVERETT HOWARD VIVIAN *Speech, Public Speaking, Bible*
B.A., Texas Wesleyan College, 1937; Th.M., Southwestern Baptist Theological Seminary, 1940; Graduate Study, Graduate in Semitics, Texas Christian University, 1939-40
- JANET B. PATTERSON *Piano*
B. Music, Anderson College, 1917; Graduate Study, Peabody Conservatory, 1926; Anderson College, 1918; North Carolina College for Women, 1931; Furman University, 1937; Clemson College, 1941; University of South Carolina, 1945
- MAX W. GRUBBS *Chemistry, Physical Education*
B.S., Furman University, 1932; M.Ed., Clemson College, 1960
- MARION H. HARE *Bible*
B.A., Stetson University, 1951; B.D., Southern Baptist Theological Seminary, 1954; Th.M., Southern Baptist Theological Seminary, 1955
- ELNA WINKLER HODGES *Organ*
B.S., University of Kentucky, 1940
- PAULINE B. POPLIN *Music*
B.S., Winthrop College, 1928; M.A., Appalachian State Teachers College, 1953
- MARY PRINCE SULLIVAN *Piano*
B. Music, Converse College, 1934; Further Study, Anderson College, 1950
- MARY MARTIN *Home Economics, Biology*
B.S., Winthrop College, 1947; Graduate Study, University of South Carolina, 1947, 1948, 1951; State College of Washington, 1951; University of Oklahoma, 1951
- MARGIE ALTMAN *Secretarial Science*
B.A., Carson-Newman College, 1931; Graduate Study, University of South Carolina, 1948, 1949

FACULTY

- BURTON HUMPHREYS *English*
B.A., Carson-Newman College, 1953; M.A., E. Tennessee State College, 1956; Graduate Study, Vanderbilt U., 1959; Appalachian State Teachers College, 1957, 1958, 1959, 1960
- THOMAS H. MYERS, SR. *Biology*
B.S., Lenoir Rhyne College, 1958; M.A., Appalachian State Teachers College, 1959
- ROBERT BROADUS PARKER *Mathematics*
B.S., The Citadel, 1928; M.Ed., Clemson College, 1960
- NANCY DIVVER *Librarian*
B.A., Winthrop College, 1935; Librarian's Professional Certificate, Commonwealth of Virginia, 1947; William and Mary Library School, Summer Sessions, 1939, 1940, 1941
- BETH PENDLETON CLARK *Sociology*
B.A., Colby College, 1935; B.D., Andover Newton Theological School, 1938; YWCA Professional School, 1957; Graduate Study, University of Georgia, 1942
- WILLIAM E. TISDALE *Accounting, Bible*
B.S., University of South Carolina, 1933; M.A. in Biblical Ed., Columbia Bible College, 1944; Th.M., Southern Baptist Theological Seminary, 1946
- ELIZABETH B. TISDALE *English*
B.S., E. Tennessee State College, 1932; B.A. in Biblical Ed., Columbia Bible College, 1936; Graduate Study, Columbia Bible College, 1936-41; M.Ed., University of South Carolina, 1940; Carver School of Missions and Social Work, 1943; Graduate Study, E. Tennessee State, 1960
- RITA MAY BAKER *Music Theory*
Teacher's Certificate in Cello; School Music; Harmony and Composition, Peabody Conservatory, Baltimore, 1929; B.M., Peabody Conservatory, 1935; Master of Music, Peabody College for Teachers, Nashville, 1959
- OLGA MARTIN ORR *Piano*
Artist's Diploma, Anderson College, 1943; Further Study, Anderson College, 1946-1953
- J. G. COTHRAN *Bible*
B.A., Furman University, 1922; Th.M., Southern Baptist Theological Seminary, 1925
- MACKLYN WARD HUBBELL *English*
B.A., Baylor University, 1952; M.A., University of Houston, 1953; B.D. and Th.M., Southern Baptist Theological Seminary, 1956-57
- MARIETTA McCOWN *English*
B.A., Winthrop College, 1927; M.Ed., Duke University, 1943; Graduate Study, University of South Carolina, 1931, 1933

JESSE M. WINGO *Psychology*
B.A., University of South Carolina, 1948; M.Ed., University of
South Carolina, 1948; Graduate Study, University of Georgia,
1949, 1951, 1952; Edinburgh University, 1955

STAFF

MRS. FRED BLACK *Admissions Counselor*
MRS. AUBREY FOWLER *Secretary to Dean and Registrar*
MRS. JOHN GLENN *Receptionist*
MISS DORA HANCOCK, B.R.E. *Director of Religious Activities*
H. H. HANCOCK *Maintenance*
MISS ANTOINETTE JONES, B.A. *Publicity and Alumni Secretary*
MRS. ELIZABETH LEE *Dormitory Hostess*
CALVIN MCKINNEY *Maintenance Superintendent*
MRS. DICK MEEKS, B.A. *Living Endowment Secretary*
MRS. HELEN MICHALES *Canteen Manager*
MRS. VIRGINIA MILLER *Dietitian*
MISS ANNIE NICKELS, R.N. *College Nurse*
MRS. J. E. ROUSE, B.A. *College Hostess*
MRS. BEVLEY THOMPSON *Bookstore Manager*
MRS. HUNTER THOMPSON *Dormitory Hostess*
MRS. SALLIE TOMLINSON *Assistant Dietitian*
MRS. R. A. WILLIAMS *Secretary to the President*
MRS. JAMES WEBSTER *Office Secretary*

GENERAL INFORMATION

HISTORY

Anderson College traces its origin to one of the first institutions ever established for the higher education of women in the United States. This institution was an antebellum academy, the Johnson Female Seminary, opened in the village of Anderson in 1848. It is still well remembered in the City of Anderson, and the names of many of the older families of the community are to be found in surviving classrolls of the old seminary.

During the Civil War, Johnson Female Seminary was forced to close and subsequently the stress of the times prevented its reopening. But the spirit of educational enterprise lived on in the community, and in time a new generation of men and women arose to carry on where the old institution had left off. The outcome of their efforts was the present Anderson College. Its foundations were laid in 1911, and since its opening in the fall of 1912, it has held a place among the recognized colleges in the State of South Carolina.

TRANSITION TO A JUNIOR COLLEGE

Anderson College, which since 1912 functioned as a senior or four-year type college, assumed a new role in the educational program of the state by opening in September, 1930, as a junior college. The decision to reorganize as a junior college was made in 1929, and in that year the change was ratified by the Baptist State Convention which sponsors and supports Anderson College.

CO-EDUCATION OFFERED

Although Anderson College was founded as a school for women, since it became a junior college its educational facilities have been offered to both men and women. Men attend Anderson College as day students. Under prearranged circumstances, boarding has been arranged for men students. Those wishing to attend Anderson College as boarding students should get in touch with Registrar L. B. Lutz.

ADVANTAGES OF A JUNIOR COLLEGE

1. The junior college offers two years of regular college work paralleling that of a standard four-year college or university, thus enabling the student to transfer to the junior year without loss of time or credit.

2. The junior college provides terminal courses, designed to give training on the college level which will prepare the student for a vocation in two years.

3. Some fifty per cent of the students of the four-year college drop out after the freshman and sophomore years. The junior college gives the student an opportunity to complete his studies and receive a diploma.

4. Since administrative officers and instructors show a personal interest in each student and provide individual guidance, the junior college serves to bridge the gap in the abrupt transition from high school to college.

5. Small classes make it possible for the students to come into close contact with the instructors; hence many succeed in junior college who would fall by the way in a larger institution.

PERSONNEL AND GUIDANCE

Adequate personal adjustment for every student is the aim of Anderson Junior College.

An orientation program for freshmen is conducted during the first week of the fall semester. Students become acquainted with the ideals and aims of the College, its customs and traditions, the physical plant, and the social life of the campus and city. Psychological and subject matter tests are given to all freshmen.

Specific academic counseling is provided for every student. Each instructor is available as a counselor to all students enrolled in his department.

Case study records are kept for each student. This material consists of general personal information, scores achieved in placement tests and personality inventories, records of extra-curricular activities and reports relative to academic, vocational and social counseling.

SPECIAL COLLEGE EVENTS

Traditional events which have long been an important part of college life in Anderson are anticipated as Red Letter occasions. To introduce the tradition of hiding the crook, the Crook Banquet is given on Halloween. Christmas First Night ushers in the holiday festivities and includes the Christmas banquet. Founders Day is appropriately observed on February 14. High School Weekend, usually held in February, offers prospective students an opportunity to understand student life at Anderson College. The May Day festival, given on the campus early in the month of May, is followed by the series of Commencement activities.

PLACEMENT SERVICE

The college placement services are carried on through the College office. In spite of the large enrollment in the department of Secretarial Science, the College is unable to meet the many demands made upon it for graduates of this department. Other graduates are placed in the fields of art, industry, church work, journalism, music, nursing, radio, and social service.

LOCATION

Located in the foothills of the Blue Ridge Mountains in the famous Piedmont section, Anderson enjoys an ideal year round climate. Out-of-door living and sports can be carried on in comfort all winter as well as throughout the summer. The College, with its thirty-two acre campus, occupies a commanding elevation, a mile from the center of the city on the Boulevard, which is one of the best residential sections. A bus line runs to the college entrance.

The community of Anderson offers the advantages of a cultured and prosperous people who identify themselves with the institution in a whole-hearted way. The life of the city embodies the best traditions of the South. Anderson College is one of the centers of the community life of the city, all civic movements including it in their programs of co-operation.

Anderson is on the main route of Eastern Air Lines from Atlanta to New York and is served by regularly scheduled southbound and northbound planes. Paved highways ap-

proach Anderson from each of the points of the campus. The cross-state automobile highway running through Anderson is Route 29, and Atlanta is only one hundred and thirty-three miles west on this highway.

THE CAMPUS

More than a hundred oak trees grow on the campus which is landscaped in a series of rising terraces, with flower-bordered walks and driveways. Wisteria, dogwood, azaleas, a rose garden, and formal memorial gardens add to the natural beauty of the grounds. The tennis courts and athletic field are located on the back campus.

BUILDINGS

The educational plant consists of modern, steam-heated buildings. These include the Administrative Building, Denmark Hall, East Dormitory, the Auditorium, and Dining Hall. Recently constructed on our campus are a well-equipped library, beautiful new infirmary, and a complete student center and gymnasium building.

Administration Building

Four tall white columns mark the entrance to the Administration Building. This three-story building accommodates the offices of the President and Registrar, the business office, parlors, home economics and sciences laboratories, and many of the classrooms.

Denmark Hall

Denmark Hall, a two-story building, houses the infirmary, the parlor, TV room, and suites for faculty and sophomores.

West Colonnade joins this dormitory with the Administration Building. A telephone booth and a large stone fireplace make this colonnade a center of student activity.

East Dormitory

East Dormitory contains, in addition to faculty and student suites, classrooms of the Department of Secretarial Science, and the Baptist Student Union room. East Colonnade joins this two story dormitory with the Administration Building.

Auditorium

The auditorium seats approximately 700 people. The stage is equipped with up-to-date lighting units. Music studios and practice halls are also in the building. Three times each week Chapel is held in the auditorium. Concerts, recitals, plays, lectures, and operas are presented here.

Dining Room

The dining room is attractive and spacious. Meals are served cafeteria style except on special occasions.

The Library

The college library houses a carefully selected book collection of over seven thousand five hundred volumes, a periodical collection of over eighty magazines and newspapers, and a small but carefully selected file of pamphlets and public documents. The majority of the magazines are bound in book form for easier handling and research. The book collection is classified according to the Dewey Decimal system, is cataloged, and is readily available on open shelves. A trained librarian is employed full-time. She is assisted by carefully chosen student helpers.

The library occupies a new building on west campus with completely modern facilities and attractive, comfortable surroundings for research and recreational reading. The building is air conditioned and affords ample space for the expansion of the present collection.

The library houses the collection of records formerly located in the music department. This collection with the addition of new records which will be secured periodically will be available to all students and faculty members for recreational and educational enrichment. Three turntables with earphones will be available in the library for the playing of these records.

HEALTH

The health of the student is considered of primary importance and is under the supervision of the college nurse who is subject to call at all times. A registered nurse is on duty in the school infirmary. Anderson College also has the advantage of excellent doctors and surgeons who form a very proficient medical center in the city of Anderson. In case of serious illness, the parents or guardian will be notified at once, and should special nursing or hospital service become necessary, the extra expenses must be borne by the parents or guardian. The Anderson Memorial Hospital is located within a few blocks of the College.

COLLEGE LIFE

Dormitory Rooms

Students live comfortably at Anderson College. Dormitory rooms are en suite—two rooms with connecting bath. Four students live in each suite. This arrangement is especially favorable to the development of desirable living and study conditions.

Rooms are assigned to new students in the order in which the applications for admission are received and upon payment of a \$10 reservation fee.

Furnishings

Rooms are furnished with two single beds, equipped with new box springs and innerspring mattresses, a study table, a dresser, one rocker, two straight chairs, and a closet.

Students provide the following: bed linen, blankets, counterpanes, towels, curtains (2½ yards long), and all necessary personal articles.

Students are responsible for the care of their rooms. Rooms are inspected daily.

Damage to furniture, fixtures, or walls is paid for by the students.

Laundry

Arrangements are made whereby students may have their laundry done at a nominal price. Each article should be plainly marked with the student's name.

Pressing rooms are provided for the use of the students. Students do not use irons in their rooms.

Each dormitory has an automatic washing machine and dryer.

Vacations

Dormitories are closed during Christmas, Thanksgiving, and spring vacations.

Wardrobe

Serviceable clothes are in keeping with the atmosphere of Anderson College. Cotton prints, sweaters, and skirts are popular for general campus wear. Two or three street dresses, suits, party dresses, and two evening dresses meet the social needs. Emphasis in dress is put upon taste and suitability rather than quantity.

Allowance

Parents are asked to supply the students with only a moderate amount of spending money. Extravagant allowances are unnecessary.

Students making bills in the city do so on their own responsibility.

REGULATIONS

The Dean of Women keeps in close touch with parents and guardians at all times. All special instructions in regard to the students and all permissions should be sent by mail to her office.

Students are expected to report to the College immediately upon their return to the city from weekend visits and vacations.

Students should keep valuables locked in locker trunk. All money should be deposited in the college bank. Parents are asked to send money to students only by check or postal money order.

Students whose academic work is satisfactory may, with the permission of their parents, spend weekends at home.

SMOKING REGULATIONS

GIRLS ARE NOT ALLOWED TO SMOKE. BOYS ARE ALLOWED TO SMOKE IN DESIGNATED PLACES.

STUDENT GOVERNMENT

The administration desires in every possible way to stimulate and encourage self-government—that is to awaken in each student that individual conscience which is the final dictation in all matters, personal and impersonal. Recognizing, however, the fact that no parent would be willing to send a daughter or a son to college where the administration had no disciplinary powers, the Student Government acts with the advice and oversight of the Faculty and Staff.

WITHDRAWALS

The President of the College is authorized by the Board of Trustees to request the withdrawal of any student whose presence in the College, for reasons of health, conduct, or scholarship, does not meet with the approval of the administration, or whose influence, whether by word or deed, is injurious to other students or to the welfare of the institution.

AUTOMATIC WITHDRAWALS

The whole spirit of Anderson College is to help those most who need most help. It is the untiring policy to encourage students to enter sympathetically into all matters of particular difficulty, and to deal patiently with freshmen during their period of orientation into college ways of study and recitation. If, however, because of persistent neglect, a student fails to make satisfactory progress, his parents are notified. If, at the end of the first semester, he fails in as many as two of his courses, he is warned by the Dean that his work is unsatisfactory. If he fails in as many as three of his courses, he is placed upon the conditioned list for the second semester. If, at the close of the session, he has not passed as many as fifteen of his semester hours, he is not permitted to return the following year.

RELIGIOUS LIFE

Anderson College is basically and aggressively Christian. It is the aim and purpose of the administration to engage teachers who will, by example and teaching, encourage and stimulate their students in the practice of Christian principles and ideals.

The spiritual atmosphere of the College is marked by a certain definite resolution to keep moral and spiritual values in preeminence. Dr. Wilfred T. Grenfell, of Labrador, after visiting Anderson College, wrote back these words to a former President, the late Dr. John E. White:

"I tried to emphasize the message which they told me afterwards you are always standing for—the influence of the living soul as the supreme motive power, as against all and any intellectual attitudes."

Chapel

Devotional exercises are a part of every chapel program. They are conducted by local and guest pastors, faculty, and students. Chapel is held three times each week at Anderson College.

Baptist Student Union

The B. S. U. Council consists of the elected officers, and the presidents of the various religious groups of the College, including the Y. W. A., and the Ministerial Association.

Church Attendance

All resident students are required to attend regularly the Church of their choice in the city.

All college students are encouraged to attend all the services of the church of their choice.

The Young Women's Auxiliary

In keeping with its ideals, the Young Woman's Auxiliary seeks "to bind together the young women of this College for world-wide services for Christ and unite them with young women of like interest in other colleges throughout the world."

Baptist Training Union

College students take an active part in the Training Unions of the Baptist churches in Anderson.

Morning and Evening Watch

Students conduct their own daily Morning and Evening Watch.

Ministerial Association

Men who feel that they are definitely called to be ministers or Christian workers are regular or associate members of the Ministerial Association. The Association is organized for purposes of fellowship, inspiration, and service.

RELIGIOUS EMPHASIS WEEK

A Religious Emphasis Week is set aside each session for a series of religious services. Friends from the city are invited to join with the students and faculty in the worship of chapel and vesper services during this special week. Southwide and state leaders and local pastors have made Religious Emphasis Week one of the most important occasions of the college year.

STUDENT ACTIVITIES

STUDENT GOVERNMENT ASSOCIATION

Anderson College students have adopted a plan of self-government. Every student lives under its regulations. The Council, elected by the Student Government Association, administers the regulations, and in cooperation with the faculty and staff foster standards of culture, honesty, and efficiency in the college life.

DENMARK SOCIETY

Membership in the Denmark Society is limited to sophomores of outstanding character and achievement. Near the end of each year, sophomores who have maintained a high standard of Christian character, a constructive quality of service and leadership, and a maximum degree of individual scholarship are elected by the Faculty Executive Committee to membership in the Denmark Society.

BAPTIST STUDENT UNION

The Baptist Student Union serves as a link between the student and the church. Each year a large number of students move their membership to local churches or come under their watchcare. The College is represented at state and southwide conventions and at the spring retreats.

ANDERSON COLLEGE ATHLETIC ASSOCIATION

The purpose of the Anderson College Athletic Association is to develop skill in sports which will lead to intelligent and constructive use of leisure time, to promote standards of sportsmanship, and to translate health facts into health practices which will function in each individual's program. During the year, the A.C.A.A. sponsors tournaments and competitive games between the classes and games are arranged with outside teams. The recreational calendar includes parties and supper hikes. The A.C.A.A., the Music Department, and the Physical Education Department combine to present the annual May Day program. Points are awarded for participation in the various clubs, hockey, tennis, basketball, baseball, and softball, and letters are presented to those attaining the required number of points.

HONOR SOCIETIES

Phi Theta Kappa

In 1932 the Anderson College chapter, Beta Pi, was granted a national charter by the Grand Council of the Phi Theta Kappa. This junior college scholarship society, corresponding to Phi Beta Kappa for four-year colleges, has chapters in numerous accredited junior colleges throughout the United States. A student to be eligible must rank in the scholastic upper ten per cent of the students enrolled in Arts and Science courses. Professor Henry von Hasseln holds an honorary membership in the Beta Pi chapter and is faculty sponsor of this chapter.

Alpha Pi Epsilon

Alpha Pi Epsilon is a national honorary secretarial society for students of secretarial subjects. Its chief purpose is to professionalize the status of the college trained secretary. The society stresses superior achievement in stenography and encourages its members to carry high ideals into business relations. The Sigma Chapter was organized at Anderson College in May 1941.

Delta Psi Omega

Delta Psi Omega, national junior college dramatic fraternity, corresponds to Alpha Psi Omega for four-year colleges and has approximately two hundred chapters located in junior colleges all over the United States. Students who have a good scholastic standing are eligible for membership in the organization after they have actively participated in acting or play producing. The membership in any junior college is limited to twelve members.

ORGANIZATIONS

The Anderson College Choir

The Anderson College Choir, under the direction of the head of the Voice Department, plays a part in the religious, educational, and social activities of the city and state as well as the college life.

Commercial Club

All students enrolled in the Department of Secretarial Science are eligible for membership in the Commercial Club. At the monthly meeting varied programs are presented at which the members discuss the opportunities and problems relating to their chosen field.

Home Economics Club

The Home Economics Club aids in the development of initiative, leadership, and professional pride for students interested in this field. This club, named Omicron Iota Kappa, is affiliated with the American Home Economics Association.

STUDENT PUBLICATIONS

The Yodler

The Yodler is the campus newspaper, published monthly or more frequently, by the students of Anderson College. The Associated Collegiate Press has conferred All-American rating on The Yodler for the twelfth time.

The Columns

The Columns is the yearbook published by the students of Anderson College. It attempts to portray and record in permanent form the varied student interests.

Student Government Handbook

This book is published annually by the College with the assistance of the Student Government Association. It contains the specific information considered essential for orientation and adjustment to life at Anderson College. At the beginning of the college year each student is given a copy of the Handbook and is thereafter held responsible for knowing its contents.

ALUMNI ASSOCIATION

All graduates and former students are eligible for membership in the Anderson College Alumni Association. The purpose of the organization is to keep alive in the hearts of all former Anderson College students a vital love and enthusiasm for their Alma Mater.

The College welcomes its alumni at any time during the year and extends a special invitation for class reunions at Commencement.

LIVING ENDOWMENT OF ANDERSON COLLEGE—LEAC

In the spring of 1960, something new was started for Anderson College. This may have much to do with the future growth and progress of the school as it strives to reach greater heights of service to young men and women.

An organization known as Living Endowment of Anderson College, or Leac, was started to provide a living endowment fund for the college.

Many schools have programs of living endowment. Most of these schools direct their program toward their alumni or alumnae. Leac is directed toward the former students of Anderson College, but in addition, it is the plan of the Living Endowment of Anderson College to solicit the help of its many friends in the County and City of Anderson. Friends wherever they may be are invited to participate in Leac.

Dr. J. R. Young, an outstanding Anderson physician, is the author of the present program of Leac. Dr. Young is a very well-known graduate of Erskine College. He is also interested in the living endowment program of his Alma Mater. Having had close association with a successful living endowment program, Dr. Young is in a position to guide Leac. Members of Leac not having attended Anderson College will become honorary alumni of Anderson College. Dr. John Rainey, also a graduate of Erskine College and greatly interested in the living endowment program of that school, is president of Leac. These two influential citizens of Anderson, along with a board of directors composed of 22 distinguished citizens of the City and County of Anderson, will mean much to Anderson College.

Income received through Leac will go toward the improvement of the educational opportunities for Anderson College students. It is hoped that such a program of giving would bring to Anderson College an annual support amounting to not less than \$25,000.

Mrs. Z. W. Meeks, an alumna of Anderson College, has been employed as the Executive Secretary.

Gifts of all sizes are solicited.

FINANCIAL INFORMATION

EXPENSES

It is the aim of Anderson College to place the advantage of education within the reach of those whose resources are limited. Since the management makes every effort to keep the expenses as low as is consistent with good service, no unnecessary charges are made. The fees for the college year, exclusive of books, are given below.

EXPENSES FOR THE YEAR: RESIDENT STUDENTS

Fees for matriculation, use of library, physical education, student activities (including dues and subscriptions to Student Government Association, Athletic Association, class organizations, college paper, yearbook, and Baptist Student Union), infirmary (except in cases of protracted illness)	\$ 70.00
Tuition	250.00
Board per year	340.00
Room in college dormitories	140.00
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Total (exclusive of laboratory fees)	\$800.00

EXPENSES FOR THE YEAR: NON-RESIDENT STUDENTS

Fees for matriculation, use of library, physical education, infirmary, student activities	\$ 50.00
Literary Tuition	250.00
<hr/>	
Total (exclusive of laboratory fees)	\$300.00

EXPENSES FOR SPECIAL COURSES

Piano (Two lessons per week—both semesters)	\$150.00
Organ (Two lessons per week—both semesters)	150.00
Voice (Two lessons per week—both semesters)	150.00
Piano, Organ or Voice (One lesson weekly—both semesters)	90.00
Violin (Two lessons per week—both semesters)	100.00
Speech (private instruction, 2 lessons a week)	60.00
Art	60.00
Piano Practice, one hour daily per semester	7.00
Piano Practice, each additional hour per semester	3.50

EXPENSES FOR PART-TIME STUDENTS

Students taking less than twelve hours of work a week are classed as part-time students. All part-time students are charged a registration fee of \$7.50 a semester and \$10.00 for each semester hour of credit sought, plus any laboratory fees connected with the course selected.

LABORATORY FEES

Courses in science requiring laboratory work carry a charge of \$15.00 for laboratory fee. Courses in home economics carry a charge of \$15.00. A fee of \$15.00 is required of every student taking typewriting.

ROOM RESERVATION FEES

Each application for the reservation of a room must be accompanied by the deposit of \$10.00, which will be credited on the student's fees for the semester. This room reservation fee is refunded upon request *until July 1*.

INCIDENTAL FEES

Extra Subject

There is a charge of \$10.00 per semester hour over and above the normal number of hours required for a course in which a student is registered.

Diploma

A diploma fee of \$6.00 and a cap and gown fee of \$3.00 are charged all students applying for a junior college diploma. A fee of \$1.00 is charged students applying for a Secretarial Certificate.

Re-examination, Change of Course, and Transcript

A fee of \$1.00 is charged for each re-examination. A fee of \$1.00 is charged for changing or dropping a course after the second week of the semester. A fee of \$1.00 will be charged for each transcript after the first copy has been issued.

Post Office

A rental fee of \$1.00 is required of each boarding student for a post office box.

TERMS OF PAYMENT

1. An initial payment of \$200.00 is required of all resident students and \$90.00 of all non-resident students before matriculation.
2. The balance of the first semester's expenses is due and payable November 15.
3. An initial payment of \$185.00 is required of all resident students and \$75.00 of all non-resident students at the beginning of the second semester before enrollment.
4. The balance of the second semester's expenses is due and payable March 15.
5. Scholarship credits will be deducted from the November 15 and March 15 payments.

Monthly Payments

Monthly payments can be arranged. Anyone wishing to pay by the month is asked to get in touch with the Business Office or J. E. Rouse, College President, for special arrangements.

NOTES RELATING TO EXPENSES

Checks and drafts should be drawn to the order of Anderson College.

All accounts are payable when due. No student is permitted to attend classes at the beginning of either semester until the initial payment has been made. No examinations, honorable dismissal, diploma, certificate, or transcript of credits will be given until all accounts with the College have been satisfactorily settled.

Delayed Entrance, Protracted Absences, and Withdrawal from College

Students entering college two weeks late or more, in either semester, will be charged for board and room and for all fees and tuition for the full semester.

Deductions in boarding charges will be made on a pro-rata basis for absence occasioned by sickness, protracted as long as four weeks.

In accordance with the uniform customs of reputable colleges, all students are admitted for the entire session or part of the session unexpired at the time of entrance. No reduction or refund will be given for the current quarter, therefore, when a student withdraws, unless, in the opinion of the College Nurse, the state of the student's health renders such a course necessary.

Students who withdraw or who are dismissed for any other cause are liable for the expense to the end of the current quarter. Students not returning after Christmas will be charged in full to the end of the semester.

No refund is made in the case of non-resident students taking special courses only.

Students' Bank

The College does not advance money to students. A students' bank is operated for the convenience of teachers and students. Each resident student may deposit her spending money and draw it out as needed. Students are advised not to keep money in their rooms. It is recommended that a deposit of \$35.00 be made in the students' bank for books, stationery, and other supplies. Except in the case of sisters rooming together, each student is required to buy her own books.

Bookstore

The College maintains a bookstore supplied with textbooks, stationery of all kinds, paper, ink, and miscellaneous supplies. Textbooks are supplied only through the bookstore. Purchases must always be made in cash.

Reductions and Concessions

A reduction of ten per cent is allowed on all charges for tuition and specials, but not on fees and board when two boarding students come from the same home (sisters); provided, however, that both remain in College for the entire semester, that all charges are paid when due, and that neither student holds a free scholarship.

Two day-students from the same home enrolled in the college department are allowed a discount of five per cent on



The President's Home on East Campus.



Colorful Class Day exercises in the spring conclude with freshmen honoring sophomores by forming their class year with the Daisy Chain.



Anderson College's modern Library, opened in 1956, includes latest facilities to aid the student in studying.



The stately white columns of Main Building become a symbol of the college for its students and alumni.

All dressed up and ready for that "important date," resident girls gather in the attractive foyer of Main Building.



tuition. Two day-students from the same home taking studio courses are allowed a discount of five per cent.

Pastors actively engaged in the ministry of the gospel, whose daughters are students, are granted a discount of \$75.00 for the year if the student is a boarding student, and \$50.00 if a day student, provided no other concession is made. One-half of the amount is credited each semester. Renewal of this concession is conditioned upon the student's having passed the work of the previous session with an average of not less than C. Any minister wishing to secure the benefit of this concession should make formal application in writing to the President.

A limited number of General Excellence awards for entering resident students are offered each year to outstanding high school graduates on the basis of scholarship, character, and leadership. These scholarships, valued at \$100.00 each, are for one year only and written application must be made before August 1.

Courtesies

There is no student admission charge for lectures and recitals given under college auspices. There is no fee for make-up examinations and quizzes when the student had a legitimate excuse for the absence on the original date and the instructor was notified in advance by the student or the parent of the student. There is no tuition charge for training in the College Choir. Regular students may elect classes in speech, dramatic art, and art without any extra charge. One-hour classes in journalism, health, physical education, art, and public speaking may be elected without extra charge. There is no charge for one original transcript.

For additional information apply to

J. E. ROUSE, *President*
Anderson College
Anderson, South Carolina

SCHOLARSHIP AND LOAN FUNDS

ESTABLISHED SCHOLARSHIPS

The College is in a position to assist each year a number of students by means of scholarships and student self-help arrangements. The following organizations of the First Baptist Church of Anderson give one or more scholarships annually, the amounts being as indicated:

Baraca Class, 2 scholarships @	\$125
W. M. S.	\$125

The W.M.U. of the Saluda Association gives two scholarships annually. The value of each is \$150. Applications should be made to Mrs. Bessie B. Dowis, Superintendent of the Saluda Association W.M.U., Route 1, Iva, South Carolina.

The Charles S. Sullivan Scholarship endowed for \$5,000 was established in 1946 by the four daughters of Mr. and Mrs. Charles S. Sullivan in memory of their parents, Charles Starke and Luta Bewley Sullivan, the income of which is to be used to assist worthy students.

By bequest of the late Virginia L. Cochran, the Ernest F. and Virginia L. Cochran Memorial Scholarship was established, the interest therefrom to be used as a scholarship for some deserving person or persons of Anderson County.

The Joseph Newton Brown Trust Fund was established by the late Joseph Newton Brown, the interest therefrom to be awarded to needy Anderson County students preparing for careers in Christian service.

Henry Harper Scholarship, given by Mrs. Henry Harper in honor of her late husband, is used to assist worthy students.

MUSIC SCHOLARSHIPS

Mrs. W. W. Sullivan makes an annual contribution, known as the Patrick Scholarship, as a memorial to her father. The scholarship is designed for the assistance of a music student, and award is made upon the basis of financial need and musical ability. The value of this scholarship is \$135.

Scholarships of \$120 each in Piano and Voice are offered on a competitive basis to students of talent and achievement. These awards are open to high school graduates who plan to major in music. Winners will study with the heads of each department. Auditions for these scholarships will be held by appointment during the last week of the school term each year.

LOAN FUNDS

The W. L. Anderson Loan Fund was established by the late W. L. Anderson to be used by deserving Anderson County boys and girls who would be unable to attend college without financial assistance. For information write to the President, Anderson College, Anderson, South Carolina.

The South Carolina Federation of Women's Clubs provides a loan fund for South Carolina girls who wish to attend college and need financial assistance. Applications should be made as early as possible since they are considered in the order in which they are received. Application blanks and information about this fund may be obtained from Mrs. George E. Davis, Orangeburg, South Carolina.

STUDENT SELF-HELP

A limited number of students are employed in the dining room, offices, library, and various other departments of the College. Compensation depends upon the amount and type of work done and varies from \$100 to \$150 annually. Self-help students must take a minimum of nine hours of work each semester in order to receive help the next semester. In order to receive the scholarship the second year, the student must maintain a C average and make application not later than June 1.

Scholarships are awarded for the year but credit will be given one-half the first semester and one-half the second. These credits will be deducted from the November 15 and March 15 payments.

Scholarships may be withdrawn from any student proving unsatisfactory in his relations with the College.

ADMINISTRATION

REQUIREMENTS FOR ADMISSION

Applicants for admission to Anderson College must present evidence of educational achievement represented by graduation from an approved public high school or private secondary school with a minimum of sixteen units. Applicants over 21 years of age, not graduates of an approved secondary school, who qualify for a South Carolina State High School Certificate by examination or an equivalent certificate by examination issued in other states are also eligible for admission. *No entrance examinations required.*

The units presented must include:

English	4 units
History	1 unit
Other Social Study	1 unit
Mathematics	1 unit
Natural Science	1 unit
Second Major	3 units
(May include credit earned on subjects specifically required)	
Electives	5 units

A student who expects to enter a specific college or university after completing two years of junior college work at Anderson College must be certain to have the entrance credits for that specific institution. The Registrar will be glad to check the entrance credits upon request.

ADMISSION STEPS SIMPLIFIED

1. Students must secure and fill out an application blank. Dormitory students must deposit room reservation fee of \$10.
2. Upon receipt of application for admission, a high school transcript form and a medical form will be mailed to the applicant. These two forms must be completed and returned to the Registrar before admission can be made.
3. A letter of admission is then sent to every student who is eligible to enter the college.

CLASSIFICATION OF STUDENTS

All students who are admitted as regular first-year students will be classified as freshmen.

All regular students who have to their credit 30 semester hours of work will be classified as sophomores. They should have at least 27 quality credits.

This schedule of classification will be used as a basis for all class and college activities. Official class rolls must be obtained from the office of the Registrar before the election of class officers or class representatives.

POST GRADUATE STUDENTS

Junior College graduates not going on to senior colleges may return for a third year of study in Art, Home Economics, Music or Secretarial Science. A student may plan a three-year course which will entitle him to both the Junior college diploma and a secretarial certificate.

SPECIAL STUDENTS

Applicants over twenty-one years of age who give evidence to fitness to pursue special studies may be admitted as special students. If such students should later desire to apply for graduation, they will be required to meet all entrance requirements.

NON-RESIDENT ART, SPEECH, AND MUSIC STUDENTS

The college offers the advantages of its Music Department to residents of Anderson and vicinity who desire to enter for individual instruction in applied music. Such students are not allowed to take any college classes unless they fulfill the entrance requirements for regular students. Similar opportunities are offered to a limited number of such students in the Art and Speech Departments.

AUDITORS

Persons desiring to audit classes may do so upon approval of the Registrar and upon making satisfactory arrangements with the business office. No college credit is allowed.

ADVANCED STANDING

Applicants for advanced standing from other colleges must meet entrance requirements and, unless coming from another college of recognized standing, must be examined in the subjects for which they desire credit.

Students entering from other colleges must present letters of honorable dismissal from the institution last attended, together with official transcripts showing specifically the subjects pursued, the duration of each course, and the grade attained.

GENERAL ACADEMIC REGULATIONS

Grades

At the end of each semester the grades of each student are sent to the Registrar's office by the instructor, recorded on the permanent records of the College, and a report is sent to the parent or guardian of each student. Parents are earnestly requested to examine these report cards and co-operate in every possible way with the College in order to strengthen points of weakness and deficiency. Parents can render valuable assistance by a hearty, sympathetic co-operation.

A, B, C, and D are passing grades; F means failure.

The semester grade represents all the work of the student in the course concerned, including daily recitations, special tests, and the final examination.

Requirements For Honors

Any student who maintains an average of 2.50 quality points for each semester hour of credit for the entire course of study shall be granted his diploma *Cum Laude*; any student who maintains an average of 2.75 quality points for each semester hour of credit for the entire course of study shall be granted his diploma *Magna Cum Laude*; and any student who maintains an average of 2.95 quality points for each semester hour of credit for the entire course of study shall be granted his diploma *Summa Cum Laude*.

The following table shows the number of quality points per semester hour credit for each grade:

Grade	Points Per Credit
A	3
B	2
C	1
D	0
F	0

An average grade of C is necessary for graduation. Deficiency in quality points may, in some instances, be removed by repeating courses on which low grades have been made.

EXAMINATIONS

Regular Examinations

All classes are examined at the close of each semester. The examinations do not exceed two hours in duration. In addition to these regular examinations, class tests are conducted at such times as the instructor in charge may see proper.

No student may be exempt from examinations by any teacher and no teacher may hold an examination out of the scheduled time.

Special Examinations

A sophomore who has any condition on the work of the second semester will be given an opportunity to remove the condition. For such examination a fee of one dollar is paid.

Second Examinations

A condition on a semester's work in any course may be removed at the discretion of the instructor by a second examination at the appointed time for re-examination. If the examination is satisfactory the grade is raised to a passing grade, but no higher. If the examination is not satisfactory, the student will be required to repeat the subject in class or forfeit the credit. For such examination a fee of one dollar is paid.

CLASS ATTENDANCE

Regular and prompt class attendance is expected of all students. The following regulations concerning class attendance are enforced.

1. No student shall receive credit in a course in which he has been absent for more than one-fourth of the time for which the course was scheduled. No student will be admitted to a class after the second week of the semester, except in extraordinary cases, when the Registrar may admit a student on recommendation of the instructor of the course. Students entering late must make up the work which their classes have already done.

2. Parents are asked not to withdraw or detain students from any academic duty, except for reasons approved by the college authorities. Application for special exceptions growing out of emergencies in the family of the student must be made by the parents.

The following excuses for absences are permissible under the regulations of the faculty.

- a. Personal illness, certified by the college infirmary, parents, or physician;
- b. Marriage or death in the family;
- c. Critical emergency in the family;
- d. Leave of absence to represent the college officially;
- e. Field trips which necessitate absence from other classes. (One absence each semester allowed as certified by the instructor.)

3. Students who wish to withdraw from the college at any time other than the end of the semester are required to file a withdrawal card with the Registrar. Any student who withdraws from the college without notifying the President or Registrar suspends himself.

CLASSROOM REGULATIONS

The students are required to attend all sessions of the courses for which they are registered. Should a student be absent three times from any class without explanation, he will be dropped from the class roll and asked to meet with the registrar to show reason why he should be re-admitted to class. An absence is judged as explained, when illness is

verified by parent's or doctor's statements, or when death in family or a similar emergency should arise. Students who are absent from the class 25 percent of the sessions cannot receive credit for the course. Three tardies constitute an absence. An absence before or after a holiday will count as a double absence.

CHAPEL ATTENDANCE

Chapel attendance is required three times per week for all students. Absences are excused on the same basis as class absences (for sickness, death in the family, away on College business, and valid emergencies). When a student accumulates TWO UNEXCUSED CHAPEL ABSENCES within a semester, he is subject to a warning from The Chapel Committee. Tardies are counted as absences. A student who accumulates three unexcused Chapel absences and nine excused Chapel absences (making a total of twelve absences) within a semester is automatically suspended from the college for the remainder of the semester.

CHAPEL TIME: No loitering in halls, colonnades, lounges, parlors, or on the campus will be allowed during Chapel time. Any student taking a Chapel cut will be expected to wait or study in the classroom in which his last class was held or in which his next class will be held. Resident students will be asked to remain in their rooms. Offices will be closed during Chapel.

Tests and Examinations

1. Permission to make up tests must be received from the dean in consultation with the instructor.

2. Permission to make up final examinations which have been missed will be given only in case of serious emergency and must be approved by the Academic Dean. A fee of \$2.00 for each subject will be paid for each make-up test or examination requiring extra work by the teacher.

GRADING SYSTEM

A	100-95
B	94-89
C	88-80
D	79-70
Failure	below 70
Persons withdrawing from classes will be given:	
WP — withdrawing while passing	
WF — withdrawing while failing	

REGISTRATION AND CLASSIFICATION

Each student upon arrival at the College should report to the business office where an initial payment is made and a matriculation card, signed by the Treasurer, is secured. Instructions for classification are given by the Dean when the student reports to the auditorium for convocation. The student next reports to a member of the Classification Committee for consultation and arrangement of the courses of study. When the complete program of the course of study has been approved, the student is given cards of admission which must be presented to the instructors of the various courses indicated. No student will be admitted to a course who does not present a card of admission. All matriculation cards are left in the office of the Dean.

A regular charge of \$1.00 must be paid at the business office for changes made in courses after the second week of the semester, unless the change is made on the initiative of the college authorities. No change in registration will be permitted without the approval of the Registrar. Students will not be excused from classes dropped until the instructor receives official notice.

A subject dropped after the middle of the semester is recorded as a subject failed if the grade is below passing at the time the subject is dropped.

The College reserves the right to withdraw any course the enrollment of which does not justify its continuance.

REQUIREMENTS FOR GRADUATION

Requirements for graduation with the Associate of Arts or the Secretarial Diploma are sixty-four semester hours of

college work and a corresponding minimum of quality points.

The Associate of Arts diploma is awarded students completing any two-year program of study with the exception of the Church Secretarial and the Two-Year Secretarial courses. Students completing the latter two courses are awarded the Secretarial diploma.

Candidates for the junior college diploma must complete their last year's work in Anderson College.

Sixteen hours of recitation work a week are expected of all regular students. The minimum is twelve. Credits will not be given for more than nineteen hours of academic work a semester, exclusive of physical education. Only by special permission of the administration may nineteen hours be taken.

In addition to the required courses for the Associate of Arts Diploma, from six to twelve semester hours may be elected in any one or in a combination of the following departments: Art, Dramatic Art, Home Economics, Music, Secretarial Science, and Speech. The number of hours allowed will be determined by the plans for further study.

TEACHERS' CERTIFICATES

Students planning to teach should study carefully the requirements for certification in the state in which they expect to teach. The Dean will be glad to advise students concerning courses for transfer credit for teacher certification. Students planning to teach in South Carolina should complete during their freshman and sophomore years the general education courses prescribed by the State Department of Education.

SUGGESTED CURRICULA

TRANSFER COURSES

The following Transfer Courses have been planned to prepare students, working toward B.A. or B.S. degrees, for transfer to the junior year of four-year colleges or universities. The various outlined courses are so arranged that students may complete the same work in Anderson College that would be completed during the freshman and sophomore years in the senior college or university. Changes may be made as necessary to fit the requirements of the college in which the student contemplates doing advanced study.

I. LIBERAL ARTS COURSE

The Liberal Arts Course is arranged to parallel the first two years of work leading to the Bachelor of Arts or the Bachelor of Science degree in a university.

FRESHMAN YEAR		SOPHOMORE YEAR	
	<i>Semester Hours</i>		<i>Semester Hours</i>
English 1	6	English 2	6
Foreign Language	6	Foreign Language	6
History 1	6	*Social Science	6
*Mathematics or Bible 1 ...	6	Science	8
Science	8	*Electives	6
Physical Education	2	Physical Education	2
	<hr/> 34		<hr/> 34

II. GENERAL EDUCATION COURSE

In the teacher education program in South Carolina, the following general education courses are prescribed for all types of teachers' certificates: English, 12 semester hours; Biological and Physical Sciences, 12 to 16 semester hours with a minimum of 6 semester hours in each science; Social Studies, 12 semester hours in three fields; Appreciation of Music, 3 semester hours; Appreciation of Art, 3 semester hours; and Health Education, 3 semester hours.

FRESHMAN YEAR

	<i>Semester Hours</i>
English 1	6
**Social Science	6
Biology 1	8
Music Appreciation or Health 1 and 2	3
Art Appreciation	3
***Directed Electives	6
Physical Education	2
	<hr/> 34

SOPHOMORE YEAR

	<i>Semester Hours</i>
English 2	6
**Social Science	6
Chemistry	8
Psychology 1a	3
Music Appreciation or Health 1 and 2	3
***Directed Electives	6
Physical Education	2
	<hr/> 34

*For B.A. students, mathematics may count as one of the sciences, in which case the total is fourteen semester hours. Students who plan to transfer to an institution which does not require mathematics may substitute six semester hours of Bible. In the freshman or sophomore year Bible 1 should be elected.

**Students planning to teach in South Carolina should elect two three-semester-hour courses in addition to one six-hour sequence in the social sciences. History, Economics, Sociology, and Government may be taken.

***Electives should be chosen to satisfy any degree requirements not included above of the specific college which the transfer student plans to attend.

III. MUSIC MAJOR

The Associate in Arts diploma with a major in music is awarded to those who complete satisfactorily the two year course.

Freshman Year

	<i>Semester Hours</i>
English 1	6
Foreign Language	6
History 1	6
*Applied Music	6
Theory 1	8
**Choir	2
Physical Education	2
	<hr/> 34 or 36

Sophomore Year

	<i>Semester Hours</i>
English 2	6
Foreign Language	6
Bible 1	6
*Applied Music	6
Theory 2	8
**Choir	2
Physical Education	2
	<hr/> 34 or 36

*The study of piano is required for students majoring in voice unless, at the beginning of the freshman year, the student can display an adequate ability in piano. If a sufficient level of advancement has been attained by the end of the freshman year, piano may be omitted the sophomore year.

**Required of voice and public school majors.

IV. SPEECH MAJOR

The Associate in Arts diploma with a Major in Speech and Dramatic Art is awarded to those who complete satisfactorily the two-year course.

FRESHMAN YEAR

	<i>Semester Hours</i>
English 1	6
Foreign Language	6
History 1	6
Speech 1	6
Science	8
Physical Education	2
	<hr/> 34

SOPHOMORE YEAR

	<i>Semester Hours</i>
English 2	6
Foreign Language	6
Bible 1	6
Dramatic Art	6
Directed Electives	6
Physical Education	2
	<hr/> 32

V. BUSINESS ADMINISTRATION

Students completing this course are prepared to enter the junior year of senior colleges or universities offering approved four-year courses in business administration.

FRESHMAN YEAR		SOPHOMORE YEAR	
	<i>Semester Hours</i>		<i>Semester Hours</i>
English 1	6	English 2	6
Accounting 1	6	Economics	6
Biology	8	Chemistry 1	8
Mathematics 1a, 2	6	Accounting 2	6
Business Law	3	Bible 1	6
Government	3	Physical Education	2
Physical Education	2		
	<hr/> 35		<hr/> 34

VI. PRE-NURSING COURSE

Schools of Nursing give preference to young women who have had college training in the sciences, and exceptional professional opportunities are open to such students.

FRESHMAN YEAR		SOPHOMORE YEAR	
	<i>Semester Hours</i>		<i>Semester Hours</i>
English 1	6	English 2	6
Biology 1	8	Chemistry 2	4
Bible 1	6	Biology 2	4
*History 1 or Directed Electives	6	Psychology	6
Mathematics 1a and Sociol- ogy 1a or Sociology 1a and 1b	6	Speech 1	3
Physical Education	2	Health 1 and 2	3
		*Directed Electives	6
		Physical Education	2
	<hr/> 34		<hr/> 34

*History I should be elective in the freshman or sophomore year.

VII. PRE-SOCIAL SERVICE COURSE

Social workers are greatly in demand, and the following course prepares students to enter the junior year of a senior college or university offering a degree in social science.

FRESHMAN YEAR		SOPHOMORE YEAR	
	<i>Semester Hours</i>		<i>Semester Hours</i>
English 1	6	English 2	6
Foreign Language	6	Foreign Language	6
Biology 1	8	Bible 1	6
History 1	6	Social Science	6
Sociology	6	Psychology	6
Physical Education	2	Physical Education	2
	<hr/> 34		<hr/> 32

VIII. PRE-JOURNALISM COURSE

This course is based on the requirements for admission to the junior year of the School of Journalism of the University of South Carolina and other schools of journalism. Students gain practical experience through laboratory work on the college newspaper.

FRESHMAN YEAR		SOPHOMORE YEAR	
	<i>Semester Hours</i>		<i>Semester Hours</i>
English 1	6	English 2	6
Foreign Language	6	Foreign Language	6
History 1	6	History 2	6
Journalism	2	Science	8
Mathematics or Bible 1	6	Directed Electives	6
Science	8	Physical Education	2
Physical Education	2		
	<hr/> 36		<hr/> 34

IX. PRE-LIBRARY SCIENCE COURSE

Since a broad cultural background is essential for the librarian, this course provides students with a foundation of general education as preparation for entrance to the specialized courses of the senior college or university offering training for librarians.

FRESHMAN YEAR		SOPHOMORE YEAR	
	<i>Semester Hours</i>		<i>Semester Hours</i>
English 1	6	English 2	6
Foreign Language	6	Foreign Language	6
Biology 1	8	Chemistry 1	8
History 1	6	History 2	6
Typewriting	4	Psychology	6
Bible 1b	3	Physical Education	2
Physical Education	2		
	<hr/> 35		<hr/> 34

VOCATIONAL AND TERMINAL COURSES

Terminal courses are designed to give complete semi-professional preparation in two years; some may carry transfer credit, although they are not planned with that in view. The Terminal Liberal Arts Course is not vocational in nature, but has for its aim to provide preparation for intelligent home-making and community living.

I. TERMINAL LIBERAL ARTS COURSE

This course, designed to give a broad cultural background, may be elected by students who do not intend to continue their college work beyond the sophomore year. Although a typical program is described, students are free to substitute electives of their choice, with the exception of courses in English, Bible, Psychology, and Physical Education.

FRESHMAN YEAR		SOPHOMORE YEAR	
	<i>Semester Hours</i>		<i>Semester Hours</i>
English 1	6	English 2	6
Bible	6	Psychology 1a	3
Biology 1	8	Social Science	6
Speech	6	Electives	15
Electives	6	Physical Education	2
Physical Education	2		
	<hr/> 34		<hr/> 32

II. COURSE FOR HOMEMAKERS

This course is designed for students who are not seeking a professional home economics course, but one to prepare them for future responsibilities as homemakers.

FRESHMAN YEAR		SOPHOMORE YEAR	
	<i>Semester Hours</i>		<i>Semester Hours</i>
English 1	6	English 2	6
Bible 1	6	Psychology 1	6
Home Economics 1	6	Economics	3
Biology 1	8	Home Economics 2	3
Electives	6	Psychology 2a	3
Physical Education	2	Electives	9
	<hr/> 34	Physical Education	2
			<hr/> 32

III. HOMEMAKERS AND BUSINESS

Students in this course may prepare themselves for secretarial positions and for homemaking.

FRESHMAN YEAR		SOPHOMORE YEAR	
	<i>Semester Hours</i>		<i>Semester Hours</i>
English 1	6	English 2	6
Bible 1	6	Psychology 1	6
Home Economics 1	6	Home Economics 2	3
Shorthand 1 or 2 or Accounting 1	6	Psychology 2a	3
Business Elective	3	Shorthand 2 or 3 or Social Science	6
Typewriting 1 or 2	4	Electives	6
Physical Education	2	Physical Education	2
	<hr/> 33		<hr/> 32

IV. CHURCH SECRETARIAL COURSE

Because of the immediate and constant need for capable church secretaries, Anderson College offers a church secretarial course out of a background of more than thirty years of experience in training such workers. The course combines Bible courses with important studies in the secretarial sciences and other related fields. Student development is guided through participation in the activities of the religious organizations on the campus, through faculty counselling, and through supervised work in local churches.

FRESHMAN YEAR		SOPHOMORE YEAR	
	<i>Semester Hours</i>		<i>Semester Hours</i>
English 1	6	English 2	6
Bible 1	6	Bible 2a	3
Accounting	6	Office Practice	3
Shorthand 1 or 2	6	Psychology	6
Typewriting 1 or 2	4	Shorthand 2 or 3	6
Directed Electives	3	*Typewriting 2	4
Physical Education	2	Bible 2b	3
	<hr/>	Public Speaking	2
	33	Physical Education 2, 3	2
			<hr/>
			35

V. TWO-YEAR SECRETARIAL COURSE

The department of Secretarial Science prepares students for positions such as private business, or organization secretaries, stenographers, reception clerks, bookkeepers, personnel assistants, and office managers. They may take courses of varying lengths, depending upon the amount of time they can spend in study. Those who can spend two years in college may complete the two-year diploma curriculum and earn junior college diplomas. Students entering with high school training in secretarial subjects may be placed in advance classes according to ability.

The Anderson College Placement Service, available to all graduates, has the record over a period of years of being unable to meet the frequent calls for graduates of the Secretarial Department. Many employers, preferring college trained secretaries, make yearly applications to the Placement Service for replacements in their offices.

*Students who are excused from Typewriting 2 will substitute three hours of electives.

FRESHMAN YEAR		SOPHOMORE YEAR	
	<i>Semester Hours</i>		<i>Semester Hours</i>
English 1	6	English 2	6
Shorthand 1 or 2	6	Shorthand 2 or 3	6
Typewriting 1 or 2	4	Directed Electives	6
Business Mathematics and Business Correspondence or Directed Electives ...	6	Choose from: Business Electives or Social Sciences	
Accounting 1	6	Psychology 1a	3
Introduction to Business ...	3	Office Practice	3
Physical Education	2	Bible 1a	3
	—	*Typewriting 2 or Bible 1b	4 or 3
	33	Physical Education	2
			—
			33 or 32

VI. ONE-YEAR SECRETARIAL COURSE

A one-year curriculum is planned for those who expect to work after the one year in college. Through intensive training students acquire accuracy and speed and are prepared for responsible positions of many types. Anderson College certificates are awarded at commencement to those who meet the requirements for the course. Thirty-two semester hours, with as many quality points as semester hours, with a typewriting speed of forty-five, and dictation rate of eighty to one hundred words a minute, are required for the certificate.

	<i>Semester Hours</i>		
English	6	Business Correspondence ..	3
Shorthand 1 or 2	6	Accounting 1	6
Typewriting 1 or 2	4	Introduction to Business ...	3
Business Mathematics	3	Physical Education	2
			—
			33

POST GRADUATE STUDENTS

A student who wishes to return for a third year of study may take the above courses and receive a secretarial certificate in addition to the junior college diploma. The College has numerous requests for students with this type of training.

*Typewriting 2 is not required of students who have attained a speed of forty-five words a minute with a minimum of errors and who have satisfactorily passed a placement test.

DESCRIPTION OF COURSES

No credit will be given in a continuous course unless the work be pursued the entire year. This also applies to work in the special departments.

BUSINESS ADMINISTRATION

MR. TISDALE

1a. *Principles of Accounting.*

Introduction and development of fundamental principles of accounting are taught. The course includes a study of debits and credits, books of original entry, posting, trial balance, financial statements, and closing entries. Controlling accounts, reserve and depreciation accounts, and accruals and deferred items are introduced.

Two lecture and two laboratory hours a week, first semester. Three semester hours credit.

1b. *Principles of Accounting.*

This course is a continuation of fundamental principles of accounting. Single proprietorships and partnerships are introduced. Two work books and two sets are completed to illustrate material discussed in lectures throughout the year.

Two lecture and two laboratory hours a week, second semester. Three semester hours credit.

2a. *Advanced Accounting.*

Emphasis is given to the corporation as a form of business organization. Forms and records used by large business units are introduced. Social Security Accounting is included. Prerequisite: Accounting 1, and a B average.

Three hours a week, first semester. Three semester hours credit.

2b. *Advanced Accounting.*

Emphasis is given to Cost Accounting. Cost Accounting incorporates the latest practices, including the handling of payroll deductions. The three principal systems of cost accounting are developed, and these include the job cost system, the process cost system, and the standard cost system.

Three hours a week, second semester. Three semester hours credit.

3. *Business Law.*

The topics discussed include source of law, contracts, agency, negotiable instruments sales bailments, landlord and tenant, partnership, corporations, and insurance.

Three hours a week, first semester. Three semester hours credit.

4. *Principles of Economics.*

The course is designed to enable the student to understand the main economic processes and institutions at work in the world today. Particular emphasis is placed on the role of the consumer. Either semester may be taken separately for credit. Prerequisite: Sophomore standing.

Three hours a week throughout the year. Three hours credit each semester.

ART

MRS. HOLCOMBE

1. *Drawing and Painting*

This beginner's course includes free hand drawing in charcoal, pencil, ink, water colors, and tempera. Individual instruction for which private art fee is charged.

One lecture and four studio hours a week throughout the year. Six semester hours credit.

2. *Drawing and Painting.*

More advanced work is given in the study of figures, construction, landscapes, and still life. Mediums used are charcoal, pencil, ink, water colors, tempera, and oils. Prerequisite: Art 1. Individual instruction for which private art fee is charged.

One lecture and four studio hours a week throughout the year. Six semester hours credit.

3. *Design.*

A study is made of the fundamental elements, line, tone, color, and their application to various forms of art. Classroom instructions, no fee.

Three hours a week throughout the year. Six semester hours credit.

4. *Art Appreciation.*

This course includes the study of the place of art in the school and art appreciation. Problems in color and design from the standpoint of age, interests, and attainment level of pupils are carried out. Reproductions in color from artists of different countries are used for study. Classroom instruction, no fee.

Three hours a week, first or second semester. Three semester hours credit.

5. *Commercial Art.*

Forms of technique in this branch of art comprise color theory, lettering of poster advertising and decorative illustrations, costume illustration, and life drawing. Classroom instruction, no fee.

Three hours a week throughout the year. Six semester hours credit.

BIBLE

MR. VIVIAN, MR. HARE

1a. *Old Testament History.*

The aim of this course is to give a clear and consecutive view of Old Testament history in its broad outlines. In addition to the study of the periods of history, brief attention is given to Hebrew Prophecy and literature.

Three hours a week, first semester. Three semester hours credit.

1b. *New Testament History.*

This course is introduced by a study of the Roman world at the time of Christ. An account of Christ's life and teachings forms the most important part of the work. This is followed by an outline of apostolic history.

Three hours a week, second semester. Three semester hours credit.
Bible 1a and 1b required of all graduates.

2a. *Church Administration.*

This course is designed to introduce the student to church organizations and to the practical methods used in promoting a well-rounded program of religious education through the church.

Three hours a week, first semester. Three semester hours credit.

2b. *Christian Doctrines.*

This course includes a systematic comprehensive study of the basic beliefs held by evangelical Christians, particularly the Baptists.

Three hours a week, second semester. Three semester hours credit.

ENGLISH

MISS McCLURE, MISS JONES, MR. SIMPSON, MRS. TISDALE

1. *English Composition.*

The purpose of the course is to develop the ability to use clear, correct English in speaking and in writing. The subject matter includes letters, reports, discussions, speeches, vocabulary building and selections from American and English literature. Training in library methods is also included.

Three hours a week throughout the year. Six semester hours credit.

Note: An English section, meeting five days a week throughout the year and offering six semester hours credit, is provided for students whose preparation is shown to be inadequate for satisfactory work in one of the English 1 sections meeting three days a week.

2. *English Literature.*

A chronological survey of the field of literature in England, beginning with the Old English period and continuing through the Victorian.

Emphasis on masterpieces and the more important authors. Some theme work and some memory work. Required of all sophomores.

Three hours a week throughout the year. Six semester hours credit.

3. *Journalism.*

In this introductory workshop course a general survey of newspaper work is offered. Attention is given to the technique of news reporting, feature writing, editorial writing, headline writing, and page makeup. Students gain experience by serving as staff members of the campus newspaper.

One hour a week throughout the year. One semester hour credit for each semester taken.

4. *Business Correspondence.*

Given as Secretarial Science 2b.

HISTORY AND SOCIAL SCIENCE

MR. HENRY VON HASSELN, MRS. FRANCES MIMS,

MRS. JOHN CLARK

HISTORY

1. *Modern Civilization.*

A survey course tracing the development of civilization from the Commercial Revolution to the present. Particular emphasis on western institutions and social currents. A brief background understanding of the medieval period, Renaissance, and the Protestant Reformation is included. Lectures and readings.

Three hours a week, three hours credit each semester.

2. *United States History, 1492 to the Present.*

A course in the political and social development of America. Text, readings, and reports. Prerequisite: History 1.

Three hours a week, three hours credit each semester.

GOVERNMENT

1a. *American National Government.*

This course includes a study of the constitutional basis of our national government followed by a survey of its organization, functions, and services. Selected problems and attention to current affairs are included.

Three hours a week, first or second semester. Three hours credit.

1b. *State and Local Government.*

The course deals with the organization, functions, and services of our state and city governments with particular emphasis on South Carolina and its governmental problems.

Three hours a week, second semester. Three semester hours credit. Given as required.

PSYCHOLOGY

1a. *General Psychology.*

In this introductory course the topics covered include the nervous system, the basic reaction-mechanisms, the commonly recognized mental and behavior functions, the learning process, individual differences, intelligence, and personality. The usefulness of psychology in relation to personal efficiency, adjustment problems, and phases of everyday living is stressed.

Three hours a week, first semester. Three semester hours credit.

1b. *Child Psychology.*

The course traces the development of behavior and mental and emotional life from infancy to later childhood. Special emphasis is laid on the adjustment problems of children and related questions in the field of mental hygiene. Prerequisite: General Psychology.

Three hours a week, second semester. Three semester hours credit.

2a. *Marriage and Family Living.*

A study is made of the factors which contribute to successful family living with emphasis placed on preparation for marriage. The problems of dating, courtship, choosing a mate, and the economic, social, and emotional adjustments in establishing a home, are discussed. Students do extensive reading and are encouraged to do individual work on topics in which they are most interested.

Three hours a week, second semester. Three semester hours credit.

2b. *The Psychology of Personal Adjustment.*

The emphasis in this course is on the normal personality, and the individual's adjustment in various areas of life. By the use of a personal inventory, prepared by each student, an attempt is made to help the student better understand his own experiences, and recognize not only his goals and needs, but the sources of these needs. Prerequisite: General Psychology.

Three hours a week, second semester. Three semester hours credit.

SOCIOLOGY

1a. *Introductory Sociology.*

This course seeks to furnish the student with insight into the social situations which affect him. Topics covered include the nature of culture, personality development, group behavior, community and social organization, social interaction, and social change. Emphasis is placed upon the development of an objective point of view. Text and reading.

Three hours a week, first or second semester. Three semester hours credit.

1b. *Social Problems.*

A survey of leading social problems of present day America and how they affect individual and group life. Text and readings. Prerequisite: Introductory Sociology.

Three hours a week, second semester. Three semester hours credit.

MODERN LANGUAGES

MR. WEBB VON HASSELIN

FRENCH

1. *Elementary French.*

This is a course for students with little or no previous study of the language. Special attention is given to the fundamentals of grammar and to pronunciation.

Three hours a week throughout the year. Six semester hours credit.

2. *Intermediate French.*

The course begins with a rapid review of grammar with special attention to pronunciation and vocabulary and covers the readings of three hundred to four hundred pages of standard prose. Oral and written work is given on topics in French life, institutions, literature, and art. Prerequisite: French 1 or two units of high school French.

Three hours a week throughout the year. Six semester hours credit.

3. *Advanced French.*

Careful reading of more difficult texts is stressed with continued study of synonyms, idioms, and syntax. Emphasis is placed on linguistic fluency and accuracy both in comprehension and in reproduction. Prerequisite: French 2.

Three hours a week throughout the year. Six semester hours credit.

GERMAN

German I.

A beginners' course. Fundamentals of grammar and pronunciation, reading of simple texts, class singing of easy German songs.

Three hours a week throughout the year. Six semester hours credit.

German II.

An intermediate course continuing German I. For students offering 2 units of High School German or equivalent. It includes a brief sketch of German history and its art, music and literature.

Three hours a week throughout the year. Six semester hours credit.

SPANISH

2. *Intermediate Spanish.*

The course includes a thorough review of grammar, reading of Spanish literature of moderate difficulty, and translation. A study of the life, customs and culture of the people of Spain and Spanish America is also included.

Three hours a week throughout the year. Six semester hours credit.

HEALTH AND PHYSICAL EDUCATION

MR. GRUBBS

Four semester hours in physical education are required of women for graduation. Before entering Anderson College each student is required to have a physical examination, forms for which are provided by the college. Those excused by the family or college physician will be required to take health and enough other work during the two years to make a total of four semester hours.

Each student is required to have suitable shorts and tennis shoes for participation in the work of the department. A comprehensive program of intramural sports is arranged, and an effort is made to give each student who participates in athletics an opportunity to play on one or more teams.

HEALTH

1. *Personal Health.*

The principles of personal health are studied.

One hour a week, one semester. One hour credit.

2. *Community Health.*

A study is made of community health. Visits are made to health agencies.

Two hours a week, one semester. Two semester hours credit.

PHYSICAL EDUCATION

1. *Physical Education Activities.*

It is the aim of the department to help each student to acquire a degree of skill in several activities that will be enjoyable during college years and during leisure time after college. The following activities are offered: tennis, archery, softball, basketball, hockey, soccer, volleyball, tennis, badminton, table tennis, shuffleboard, and horse-shoe pitching.

Two hours a week throughout the year. Two semester hours credit.

2. *Activities for the Elementary School.*

This is a course for workers with young children involving a mastery of the techniques of the various activities and their presentation and

adaptation to the various age levels and groups. The course includes such activities as singing games, tag, and "it" games, rhythms, marching, posture exercises, and community recreation.

Two hours a week, one semester. Two semester hours credit.

3. *Social Recreation Leadership.*

The technique of teaching such activities as games and stunts which are suitable for all types of social affairs; large and small group parties, picnics, and banquets are emphasized. Attention is given to the fundamentals of party planning. Opportunity for practical experience will be provided.

One hour a week, one semester. One semester hour credit.

HOME ECONOMICS

MRS. DAVID MARTIN

1a. *Foods.*

Theory and practice in menu planning, marketing, preparation, and serving of meals. Newer methods of preparation are stressed with a practical approach.

One lecture and four laboratory hours a week, first semester. Three semester hours credit.

1b. *Clothing. (Beginners)*

Methods of construction are studied with special emphasis upon the creation of a more becoming individual by the use of the proper colors, lines, and texture.

One lecture and four laboratory hours a week, second semester. Three semester hours credit.

2a. *Management for Effective Living.*

A survey is made of the more effective use of food, time and energy, family finances, housing, and equipment as they relate to effective living.

One lecture and four laboratory hours a week, second semester. Three semester hours credit.

2b. *Clothing. (Advanced)*

A more advanced study including basic tailoring techniques. Basic patterns for original designs are used.

One lecture and four laboratory hours a week, second semester. Three semester hours credit.

MATHEMATICS

MR. BROADUS PARKER, MR. SIMPSON

1a. *College Algebra.*

Three hours a week, first semester. Three semester hours credit.

1b. *Plane Trigonometry.*

Three hours a week, second semester. Three semester hours credit.

2. *Business Mathematics.*

Given as Secretarial Science 2a.

SCIENCE

MR. GRUBBS, MR. MYERS, MRS. MARTIN

BIOLOGY

MR. MYERS, MRS. MARTIN

1a. *General Biology.*

This course covers the principle plant and animal groups and the fundamental biological concepts.

Two lecture and four laboratory hours a week, first semester. Four semester hours credit.

1b. *General Biology.*

This is a continuation of General Biology 1a.

Two lecture and four laboratory hours a week, second semester. Four semester hours credit.

2. *Human Anatomy and Physiology.*

The important systems and their functions are studied with some parallel reading and laboratory work.

Three lecture and two laboratory hours a week, first or second semester. Four semester hours credit.

3. *Microbiology.*

An introductory course designed to impart an understanding of the structure and activities of both pathogenic and non-pathogenic microorganisms; their effects on the host with methods of prevention and treatment.

Three lecture and two laboratory hours, second semester. Four semester hours credit.

CHEMISTRY

MR. GRUBBS

1. *General Inorganic Chemistry.*

This course covers principles of chemical behavior, illustrated by the behavior of the important elements and their compounds. Prerequisite: $1\frac{1}{2}$ units of algebra, including logarithms.

Three lecture and three laboratory hours a week throughout the year. Eight semester hours credit.

1c. *Chemistry for Nurses.*

The course is designed primarily in connection with the training of student nurses, but is open to students who need only one semester in this field.

Three lecture and 3 laboratory hours a week, first or second semester. Four semester hours credit.

SECRETARIAL SCIENCE

MISS BURRISS, MISS HANCOCK, MRS. ALTMAN

1. *Introduction To Business.*

The course is designed to give a proper perspective for understanding why business is organized as it is and how it operates, with emphasis placed upon business as a changing institution.

Three hours a week, first semester. Three semester hours credit.

2a. *Business Mathematics.*

This course includes a study of fundamental principles and their practical applications in the business world.

Three hours a week, first or second semester. Three semester hours credit.

2b. *Business Correspondence.*

Emphasis is placed upon a study of vocabulary elements and of syntax. Particular attention is given to types of business correspondence. The forms of address and types of business letters are studied.

Three hours a week, first or second semester. Three semester hours credit.

3. *Office Practice.*

In this laboratory course the student puts into practice what she has learned about secretarial duties. The problems of supervising an office, handling correspondence, and assuming responsibility are covered. The course includes a study of office machines and equipment and filing.

Three hours a week, second semester. Three semester hours credit.

SHORTHAND

MISS BURRISS, MISS HANCOCK, MRS. ALTMAN

1a. *Elementary Shorthand.*

This beginning course is designed to give the student a thorough mastery of the principles of Gregg Shorthand. Training is given in the reading and writing of shorthand notes.

Five hours a week throughout the year. Six semester hours credit.

1b. *Intermediate Shorthand.*

Students who have had one year of shorthand in high school are placed in this section.

Five hours a week throughout the year. Six semester hours credit.

2. *Shorthand Dictation.*

A thorough review is given of shorthand theory. A speed of eighty to one hundred words per minute with a high percentage of accuracy is required. Prerequisite: Shorthand Theory or placement test equivalent.

Three hours a week throughout the year. Six semester hours credit.

3. *Advanced Dictation.*

Advanced dictation and transcription are taught. Emphasis is placed on mailable copies. A dictation rate of one hundred to one hundred and twenty words per minute must be maintained with a high percentage of accuracy. Prerequisite: Shorthand Dictation.

Three hours a week throughout the year. Six semester hours credit.

TYPEWRITING

MISS BURRISS, MISS HANCOCK, MRS. ALTMAN

1a. *Elementary Typewriting.*

The work includes introduction to typewriting technique, rhythm, and frequent drills, simple tabulations, and speed tests. At the end of the year students are expected to do straight copy at forty-five words a minute with a minimum of errors.

Three hours a week throughout the year. Four semester hours credit.

1b. *Intermediate Typewriting.*

Students who have had one year of typewriting in high school are placed in this section.

Three hours a week throughout the year. Four semester hours credit.

2. *Advanced Typewriting.*

The work includes the mastery of typewriting technique, tabulation, and speed drills. This course is a continuation of Typewriting 1 and is not required of students who have attained a speed for forty-five with a minimum of errors and who have satisfactorily passed a placement test.

Three hours a week throughout the year. Four semester hours credit.

SPEECH AND DRAMATIC ART

MR. EVERETT VIVIAN

1. *Fundamentals of Speech.*

This basic course in effective communication includes the study of the speaking voice with emphasis on diction, projection, and voice quality; the practice of oral expression in conversation, group discussion and public speaking; effective reading from the printed page, and the oral interpretation of prose, poetry, and drama.

Three hours a week, three credit hours each semester.

2. *Dramatic Art.*

This course includes an outline history of drama and a study of the world's best plays. The course is devoted primarily to a study of the theories and principles of acting, staging, costuming and make-up with practical application through participation in plays. Prerequisite: High school speech or Fundamentals of Speech. May be taken first semester only.

Three hours a week, throughout the year. Six semester hours credit.

3. *Public Speaking.*

This is a course devoted to the preparation and presentation of speeches of all kinds. Attention to platform personality, debating, and group discussion is included. May be taken first semester only.

One hour a week throughout the year. Two semester hours credit.

DEPARTMENT OF MUSIC

The Anderson College Music Department performs the following functions:

1. It offers instruction in voice, piano, and organ, and theory courses to qualified students who are majoring in music. Private lessons in violin are available, taught by Webb von Hasseln.

2. It offers instruction in music to those students who are not majoring in this field, but who wish to study voice, piano, or organ to enhance their cultural background.

3. It provides a musical atmosphere for the entire college through its faculty and student recitals, music programs in Chapel, and special programs by the college choir.

EQUIPMENT

The Music Department of Anderson College is well equipped. The auditorium has excellent acoustic properties and will seat 700 people. In the auditorium are two grand pianos, one of them a new Steinway, and a concert model Hammond organ. Studios are equipped with new Steinway pianos and practice rooms are adequately furnished and are conveniently located. Practice rooms are available morning and afternoons, according to a definite schedule arranged by the supervisor of music practice. The Music Department is equipped with a sizeable record collection, a Columbia "360" record player, and a Webcor tape recording machine.

MAJORING IN MUSIC AT ANDERSON COLLEGE

Anderson College offers two kinds of music study programs—terminal and transfer. The music major program is considered a transfer course and every effort is made to see that it is equivalent in content and quality to the first and second year's work in any four-year college or university to which the student may transfer. Faculty qualifications prevailing here are those outlined by the Southern Association of Colleges and Universities.

Students may apply to major in piano, voice, public school music, or church music. Public school music major and church music majors follow the voice major program.

Permission to major in music is given after successful audition before a faculty jury. This audition is arranged by the chairman of the department before registration for first semester classes. The jury also examines students at mid-semester and end of semester.

Entrance audition requirements are set forth later in this catalog; also brief synopsis of freshman and sophomore music major work at Anderson College.

Music majors receive 3 semester hours credit in applied music, which is the major performance field of either voice or piano. Voice majors are required to study piano one-half hour weekly with one of the college instructors and make satisfactory progress at their level of performance. By the end of the sophomore year they must pass a piano proficiency

exam to include a Bach two part Invention, an allegro movement from an easier classic sonata and one other composition of the difficulty of Schumann: Scenes from Childhood or Schubert: Impromptu. At the entrance audition the student should be able to answer preliminary questions on Theory based on musical notation, symbols, scales, keys, time values, etc.

Music majors are the only music students receiving credit for Applied Music and only then when the following two conditions are met:

1. The student is presently enrolled and maintaining a C or better average in Music Theory I or II . . . and
2. One credit for 1 hour's study per week plus 1 credit for each 6 hours practice.

Summary:

Music Theory I or II	4 semester hours credit
Applied Music (2 half hour lessons a week)	1 semester hour credit
Assigned and approved practice (12 hours work required)	2 semester hours credit
Choir or quartet (required of music majors)	1 semester hour credit
	<hr/> 8 semester hours credit in Music Department
Foreign Language	3 semester hours credit
History or Bible	3 semester hours credit
English	3 semester hours credit
Physical Education	1 semester hour credit
	<hr/> 18 semester hours credit

Entrance Audition Requirements for Freshmen Piano Majors

Major and minor scales and arpeggios at moderate tempi.

A Bach two-part Invention or some other Bach equivalent in difficulty.

An allegro movement from a sonata.

A composition in the Romantic Period such as a Chopin Nocturne or a Schubert Impromptu or a composition by a modern composer.

The above is for the audition only. The pupil should have had Czerny or Heller studies (or others).

Entrance Audition Requirements for Freshmen Voice Majors

The student must demonstrate the ability to sing on pitch and with musical intelligence by performing from memory two songs from the simpler classics.

Voice Major Course at Anderson College

Freshman Year.

Vocalises suited to the individual voice, thorough foundation in correct posture, breath control and tone production for beautiful singing. Vaccai and other studies. Early Italian and English literature. Easier oratorio, sacred and secular songs suited to the voice. Legato major scale a cappella—both ascending and descending should be accurate in pitch and even in tone. Attention to vowel tone and consonant enunciation.

Sophomore Year.

The student progresses as above with more oratorio, sacred and simple arias. Songs in German, French, and English including contemporary compositions. Chromatic scale a cappella should be accurate and even. Repertoire of early Italian selections from memory greatly increased during this year. Some experience in singing in public.

MUSIC

PUBLIC SCHOOL MUSIC

Students majoring in public school music will fulfill the same requirements as those who major in voice. This training is in preparation for later specialization.

APPLIED MUSIC

METHODS OF INSTRUCTION

Instrumental and vocal instruction is given in private, half-hour lessons, two each week. Students will be expected to appear in recitals, and when proficiency warrants, to appear in chapel programs. At the end of each semester, examinations before the faculty of music are required of all students taking the music major.

PIANO

MRS. HODGES, MRS. SULLIVAN
MRS. PATTERSON, MRS. ORR

Special attention is given to the development of a musical tone and a refined and intelligent style of playing. It will be the effort of the teacher to adapt the instruction to the personal needs of the student. The following is a general outline:

Piano Major Course at Anderson College

Freshman Year.

Major and harmonic and melodic minor scales and major and minor arpeggios. Dominant seventh and diminished seventh arpeggios should be studied either freshman or sophomore year. (Also trill and octave studies) Czerny, Op. 299 Bach two or three-part Inventions, Sonata by Haydn, Mozart or Beethoven. Compositions of equal difficulty from romantic and modern periods.

Sophomore Year.

Scales and arpeggios at a faster rate of speed. Czerny Op. 740 or other studies. Bach two or three part Inventions. Beethoven Sonata (or Mozart or Haydn depending on sonata studied Freshman year), Romantic and Modern compositions.

VOICE

MRS. POPLIN

Freshman Year.

Vocal exercises by Sieber and Vaccai, supplemented by other standard vocalises. Songs in English and Italian.

Attention is given to the development of breath control, voice placement, diction, poise, and artistic interpretation.

Sophomore Year.

A more advanced technic is developed in vocal production, diction (coordination of word and tone), and interpretation. Emphasis is placed upon an even quality on all vowels throughout the voice. Songs in English, Italian, German, and French.

ORGAN

MRS. HODGES

The college owns a Concert Model Hammond Organ. Since many rural and city churches have Hammond installations we are able to offer a special service to young and older organists to help them become better fitted for their responsibilities.

Instruction is offered for beginners and advanced students. Before beginning the study of the organ, however, it is necessary for the student to demonstrate a sufficient background in piano.

The materials of instruction include manual and pedal exercises, hymns, accompaniments, and selected organ repertory designed to fit the needs of the individual student.

THEORY AND LITERATURE OF MUSIC

MISS RITA BAKER

Theory 1.

A thorough review of scales, intervals, and triads. This course includes written exercises in the eighteenth century chorale style, using triads and inversions; simple modulations.

Sight-singing, melodic and rhythmic dictation, keyboard harmony and harmonic dictation are correlated with the material under con-

sideration. Text: Leighton, Harmony.

Five hours a week throughout the year. Eight semester hours credit.

Theory 2.

Continuation of above, analytical and applied.

Text: same.

MUSIC APPRECIATION

MRS. POPLIN

A course designed to acquaint the student with the elements of music, the orchestral instruments, and representative composers of various periods in music history. Numerous musical illustrations are heard and analyzed. Text: Tischler: The Perceptive Music Reader.

Three hours a week, one semester. Three semester hours credit.

THE COLLEGE CHOIR

Members of the College Choir are carefully trained in the fundamental principles of choral singing. Correct pronunciation, purity of tone, and elasticity of rhythm are stressed. The repertory includes unaccompanied medieval and modern church music, part songs, and secular choruses. Membership is open to all who qualify.

Three hours a week throughout the year. Two semester hours credit.

MUSIC INSTRUCTION FOR SPECIAL STUDENTS

For the student whose musical education does not fit him or her to enter the freshman class, a preparatory course of carefully graded material has been worked out in Piano, Voice, and Organ.

Special attention is given to the formation of correct technic, flexibility being the chief foundation. Precision, memorizing, and intelligent interpretation are stressed.

Private lessons in violin are available, with Mr. Webb von Hasseln as instructor.

BEQUEST

Former students and other friends of Anderson College may wish to provide for the needs of Anderson College in their wills for an amount large or small. Therefore the following form is here given.

BEQUEST FORM

I hereby give, devise, and bequeath to Anderson College at Anderson, South Carolina, a corporation authorized and existing under the laws of the State of South Carolina,

the sum of dollars,

(\$.....) to be used for the purpose (or purposes) of

.....

